

## TxDMV'S ROLE

### Mediation

If you are not satisfied with your settlement offer or your claim is denied, you can contact TxDMV for mediation. A mediation request must be received at TxDMV within 30 days after the mover has responded to your claim with an unsatisfactory offer or denial of your claim, or if you do not receive a response from the mover after 90 days from the original claim.

Mediation is conducted by a neutral third party and coordinated by TxDMV at no cost to the shipper. Ideally, mediation will be held by telephone conferences, by written submissions or in person at TxDMV facilities in Austin, Texas. If mediation is unsuccessful, you may pursue the claim in a court of law at your expense.

### Complaints

If you have a complaint against a moving company in Texas, you can file a complaint with TxDMV by:

- Going online at:  
[http://www.txdmv.gov/moving\\_companies/moving.htm](http://www.txdmv.gov/moving_companies/moving.htm)
- Calling us at: 1-888-368-4689.
- E-mailing us at: [DMV\\_ENF\\_MC@txdmv.gov](mailto:DMV_ENF_MC@txdmv.gov)

### Interstate Moves

Movers who transport shipments across state lines are regulated by the Federal Motor Carrier Safety Administration (FMCSA). For more information on interstate moving companies or to file a complaint regarding an interstate move, visit:

<http://www.protectyourmove.gov>

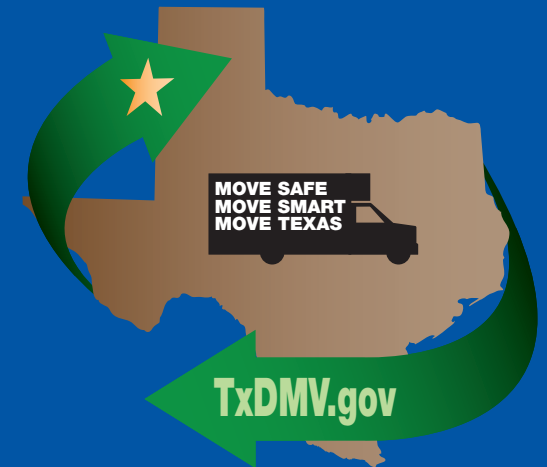
or contact:

Federal Motor Carrier Safety Administration  
1200 New Jersey Avenue SE  
Washington, DC 20590  
1-800-832-5660  
TTY: 1-800-877-8339

*An official  
Texas Department of Motor Vehicles  
form intended to help consumers:*

**MOVE SAFE.  
MOVE SMART.  
MOVE TEXAS.**

**YOUR  
Rights and  
Responsibilities When  
You Move in Texas**



Texas Department  
of Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

**TxDMV - Enforcement Division**

**150 E. Riverside  
Austin, TX 78704**

**1-888-368-4689  
www.txdmv.gov**

Compliments of:

**Katy  
Movers, Inc.**  
"Moving Your Memories"

Revised  
June 2011

## CHOOSING A LICENSED MOVER

All household goods motor carriers (movers) operating within Texas are required to have an active certificate of motor carrier registration and abide by the motor carrier rules and regulations under Chapter 218 of Title 43, Texas Administrative Code ([http://www.txdmv.gov/quick\\_links/](http://www.txdmv.gov/quick_links/)). This includes major van lines, as well as local movers with trucks and trailers. If you are planning to hire a moving company in Texas, we want you to be aware of your rights and responsibilities when choosing a mover.

### Choosing Your Mover

There are many moving companies out there, so choose your mover carefully. Shop around to find the best prices and services. TxDMV does not regulate fees charged by movers and as a state agency we will not recommend specific moving companies. However, we do provide a searchable database on our Web site so that you can access to verify whether your mover is properly registered ([www.txdmv.gov/protection/moving\\_companies/moving.htm](http://www.txdmv.gov/protection/moving_companies/moving.htm)). By contacting the department's Enforcement Division at 1-888-368-4689, you can also obtain information regarding your mover's complaint history. You can also contact the Better Business Bureau ([www.bbb.org](http://www.bbb.org)) for additional information regarding your mover.



### Proposal for Moving Services

Once you've selected your mover make sure you get everything in writing. Movers are required to provide you with a written proposal prior to loading your items. The proposal may be either a binding proposal (states the exact price of the move) or a not-to-exceed proposal (states the maximum price of the move) and must be signed by both you and the mover.

For the mover to give you an accurate estimate, you must be clear about the items you want moved and advise them of any special conditions, such as stairs, long carries or elevators that are involved in the move. The proposal should also indicate when payment is due and what forms of payment are accepted, such as personal check or credit card.

### Moving Services Contract

Your mover is also required to provide you with a moving services contract prior to loading your items. The agreements on the written proposal provided by your

mover also become a part of your contract and can actually be one combined document. The contract should contain all the information about your move including your name, the mover's name, the origin and destination points and the amount of the mover's limitation of liability for loss or damage of your property.



Be sure all agreements between you and your mover are written into the moving services contract.

**Do not rely on any verbal agreements.  
READ ALL DOCUMENTS CAREFULLY BEFORE SIGNING  
YOUR NAME.**

## DURING YOUR MOVE

### Mover's Liability

All licensed movers have a standard liability of 60 cents per pound per article. For example, if a 50-pound television is damaged as a result of a move the mover is only required to reimburse you \$30 (50 lbs. X 0.60 = \$30.00). Some movers will assume a higher level of liability, however, it must be agreed upon in writing by both parties and additional fees may be assessed by the mover. Keep in mind that the mover's limits of liability are not the same as insurance. You, as the shipper, can obtain additional insurance to protect your items.

### Insurance

Some movers may offer to sell you transit insurance, which helps cover loss or damage to your goods, or you can purchase this type of policy from a separate insurance company. Your mover is required to provide you with a copy of the policy and/or any other appropriate evidence of insurance purchased. Transit insurance is not regulated by TxDMV or the Texas Department of Insurance (TDI), so be sure to carefully read the policy to fully understand your coverage and any deductibles.

### Inventory of Goods Being Moved

Some movers may offer to prepare a descriptive inventory of your items for an additional cost. If an inventory is prepared it should list all items to be moved and their condition. It should also be signed by both you and the mover prior to and after the move. As with any shipping document, you should review it for accuracy before signing.

**Important:** Inventories are often used during the claim process; inspect your shipment carefully. Make sure all items are accounted for. If there is obvious loss or damage, note this on the inventory at the time of delivery.

### Pickup and Delivery Dates

Advise your mover of any deadlines that you might have with regards to pickup and delivery times. Note these deadlines either on your written proposal or moving services contract. If you are not available at the agreed upon times, contact your mover immediately. If you alter the pickup and/or delivery dates or times you may be charged additional fees.

### Delivery

Your mover must provide you with a completed copy of the moving services contract, signed by both you and the mover upon delivery of the shipment. Check the condition of your property and make any notations on the contract document before signing.

### Paying the Moving Company

Remember that the last amended contract or written proposal lists the total price that you will be required to pay at the time of delivery. You should be prepared to pay the maximum amount of money shown on the written proposal provided by your mover.



## IN CASE OF A PROBLEM

### Claims

If you have any dispute about charges, loss or damage to your goods, you need to file a **written claim** with the mover within 90 days of the delivery date and must include enough information for the mover to investigate your claim along with any specific monetary amounts requested or other solutions you are seeking. Your mover has 20 days to respond acknowledging your claim and has 90 days to pay, deny or make a settlement offer. If your claim involves damaged goods, you should preserve the containers and the damaged goods. The mover has the right to inspect any containers or damaged goods within 30 days of receiving your claim.

**Important:** If your mover does not receive the claim within 90 days of the delivery, your claim can be denied.